

BRICKYARD LANDING MOVE-IN/MOVE-OUT CHECKLIST

THIS MOVE-IN/MOVE-OUT CHECKLIST is hereby made a part of the Rental Agreement dated _____, 20____, by and between 504 Main Street Lillington NC, the Owner/Agent, and _____, the Resident for the premises located at _____.

| | |
|----------------|------------------|
| Move-In Date: | Inspection Date: |
| Move-Out Date: | Inspection Date: |

This checklist is to be completed by the Owner/Agent upon the Resident moving in and moving out of the residence. The Resident is encouraged to be present during inspections. The Resident shall have Three (3) days after taking possession in which to amend this checklist to include any further defects in the property which were unnoticed at the time of the Move-In Inspection. The Resident agrees that failure to notify the Owner/Agent of such further defects in writing within the time specified shall be conclusive proof that there are no further defects and that in fact the Resident has accepted the premises, its furnishings, and appliances in good and satisfactory condition except as noted herein. Upon vacating the premises, the Resident shall leave the premises in the same or better condition as when accepted by the Resident or as they may be put by the Owner/Agent or the Resident, reasonable wear excepted. If other tenants remain at property, the departing tenant must clean communal space (living room, bathroom, kitchen, etc.) to remaining tenants' satisfaction and inspection.

In order to get your security deposit back, you have to check off the move-out list.

| ITEM | MOVE-IN | | | MOVE-OUT | |
|--|----------------|------|-------|-----------------|--------|
| | NEW | GOOD | OTHER | COND. | CHARGE |
| Mailbox Keys | | | | | |
| Door Keys | | | | | |
| Dead Bolt Keys | | | | | |
| Other Keys | | | | | |
| KITCHEN | MOVE-IN | | | MOVE-OUT | |
| Refrigerator - Clean & Working | | | | | |
| Glass Top | | | | | |
| Light Bulb | | | | | |
| Butter Dish | | | | | |
| Ice Caddy | | | | | |
| Stove (To Be Cleaned With A Single Edge Razor Blade) | | | | | |
| Oven Racks # | | | | | |
| Broiler Pan # | | | | | |
| Light Bulb (Tenant's Responsibility To Replace) | | | | | |
| Chips Or Cracks In Kitchen Appliances | | | | | |
| Condition Of Counter Tops (Chips or Stains) | | | | | |
| Fan, Filter & Hood – Clean & Working | | | | | |
| Kitchen Cabinets | | | | | |

| BATHROOM #1 - CLEAN | MOVE-IN | | | MOVE-OUT | |
|--|---------|--|--|----------|--|
| Soap Dishes, Towel Bars, Shower Rod, Paper Holders Secure | | | | | |
| Tub & Sink Stoppers Work | | | | | |
| Plumbing Working Properly | | | | | |
| Caulking - Clean | | | | | |
| Tiles | | | | | |
| Fan - Clean & Working | | | | | |
| BATHROOM #2 - CLEAN | MOVE-IN | | | MOVE-OUT | |
| Towel Bars, Shower Rod, Paper Holders | | | | | |
| Tub & Sink Stoppers Work | | | | | |
| Plumbing Working Properly | | | | | |
| Caulking - Clean | | | | | |
| Tiles | | | | | |
| Fan - Clean & Working | | | | | |
| Heating & Air Conditioner(S) - Clean & Working | | | | | |
| Filters | | | | | |
| Doors | | | | | |
| Windows | | | | | |
| Doors & Frames | | | | | |
| Screens -In Windows & Windows Clean | | | | | |
| Carpet /Flooring | | | | | |
| Drapes, Curtains & Rods | | | | | |
| Window Shades | | | | | |
| Rubbish Removed | | | | | |
| Lighting Fixtures & Bulbs | | | | | |
| Wall Surfaces | | | | | |

| | | | | | |
|-------------------------------|--|--|--|--|--|
| Door Stops | | | | | |
| Door Knobs | | | | | |
| Vents & Registers | | | | | |
| Electrical - Outlets & Plates | | | | | |
| Closet Doors | | | | | |
| Mirrors | | | | | |
| Smoke Alarm(S) | | | | | |
| Other | | | | | |

The tenant is required to do the following prior to move-out:

| Item | Completed |
|-----------------------------------|-----------|
| Personal Bathroom Cleaned | |
| Vacuum and Clean All Carpet | |
| Baseboard/refer to clean out list | |

DAMAGES TO REPORT

| Item | Yes/No | If Yes, Please Explain |
|--------------------|--------|------------------------|
| Damage to Vanities | | |
| Damage to Plumbing | | |

Comments: _____

PROPERTY OF BRICKYARD LANDING TOWNHOMES

THE FOLLOWING PROPERTY IS ALSO INCLUDED IN THE RESIDENCE. ALL DAMAGED PROPERTY BELOW, EXCEPT REFRIGERATOR AND STOVE, ARE SUBJECT TO BE REPLACED AT TENANT'S EXPENSE.

| ITEM | QUANTITY | BRAND | COLOR | SERIAL # | CONDITION |
|-------------------|----------|-------|-------|----------|-----------|
| REFRIGERATOR | | | | | |
| STOVE | | | | | |
| WASHER | | | | | |
| DRYER | | | | | |
| CARPET/FLOORING** | | | | | |
| DRAPES | | | | | |
| SHADES/BLINDS | | | | | |
| CEILING FANS | | | | | |

**** Any stains on carpet/vinyl and/or animal urine smells in carpet will be replaced by Management at the tenant's expense.**

SMOKE DETECTORS

The Resident hereby acknowledges that smoke detectors are located on the premises in the following locations and that said smoke detectors are currently operable: _____

RESIDENT'S INITIALS: _____

The Resident agrees to maintain said smoke detectors in operable condition at all times. This includes:

- a. testing each smoke detector periodically by pushing the test button,
- b. if battery operated, replacing the battery or batteries as often as necessary, but at least once per year, and
- c. notifying the Owner/Agent immediately of any malfunctioning smoke detector.

THE RESIDENT AGREES that the above information is an accurate account of the condition and contents of said premises and acknowledges receiving a copy hereof. The Owner/Agent reserves the right to add additional charges for damages or uncleanness, which may be discovered after the Resident, vacates the premises.

| | |
|---|---|
| Tenant _____ Tenant _____ Date Signed _____ | Owner/Agent _____ Owner/Agent _____ Date Signed _____ |
|---|---|